

City of Waverly 2025 Fee Schedule
Adopted January 14, 2025

Fee Types	2025 Fees
Administration	
Mayor - Monthly Base Salary	\$ 200.00
Council - Monthly Base Salary	\$ 100.00
Special Meetings/Workshops	\$ 50.00
Regular Council Meetings	\$ 75.00
Ex Officio/ Substitute Committee Meetings	\$ 50.00
City Staff Time - Hourly Charge per person	\$ 75.00
Planning Commissioner Salaries - Per Month (Minimum of 1 Meeting)	\$ 50.00
EDA Commissioner Salaries - Per Month (Minimum of 1 Meeting)	\$ 50.00
Park Commissioner Salaries - Per Month (Minimum of 1 Meeting)	\$ 50.00

Animals	
Animal Control Ordinance Fees	
License Tags 2-year term with Rabbits vaccine records	\$10.00

Building Inspections & Escrow Fees	
Consultants (not at City's request) at their hourly rate	
Rental Housing License (2-year) - Per Unit	\$ 25.00
Rental Housing Inspection Fee (2-year license) - Per Unit	\$ 50.00
Grading completion - Erosion Control Maintenance	\$ 1,500.00
Landscape Completion	\$ 1,500.00
Driveway Improvement include Rock during Construction	\$ 1,500.00
Excavation Permits/Grading/Filling over 10 cubic yards	\$ 75.00
Sewer Access Charge (SAC)	\$ 5,200.00
Water Access Charge (WAC)	\$ 2,982.00
Water Meter Fee (Collected with Bldg Permit- New Construction)	\$ 550.00

***City collects escrow with Building Permit Application and cashes check immediately*

***Compliance on one year from the application date entitles the escrows to be returned to the builder*

Facilities	
Rental Fees: Village Hall	
Non-Resident	\$ 550.00
Resident	\$ 500.00
Meetings or Events under 2 hours	\$ 75.00
Family or Individual Benefits	\$ 150.00
Cleaning Fee for all events	\$ 200.00

GatherGuard Insurance requires liquor liability, property damage and injury coverage
 Liquor Service- Varies mandatory through Waverly GatherGuard Insurance Required
 Private events include liquor liability but Public Events MUST select Liquor Liability Additional Insurance
 (RENTER APPLIES AND PAYS FOR GATHERGUARD)

****Local Non-Profit Organizations are entitled to one free rental per year of the Waverly Village Hall & Park**

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Building, Cleaning fees will apply if not done by members

Rental Fees: City Council Chambers

Private Groups - Per Usage \$ 25.00

Local Non-Profit Organizations will not be charged a rental fee

Rental Fees: Park Building Rent (Waverly Legion Park)

Rental Fee Per Day - Need to collect sales tax \$ 150.00

**GatherGuard Insurance required in lieu of damage deposit. Coverage includes property damage, injuries, and liquor liability. The renter applies online and pays premium directly

**Local Non-Profit organizations are entitled to one free rental per year of the Waverly Village Hall or Park Building.

Finance

Assessment Certification Fee and Interest \$ 40.00

Interest 6%

Ball Park Field Lights - Per Time \$ 50.00

Bulk Water Users per fill per 1,000 gallons \$ 50.00

Fax Machine Use - Sending Only \$ 2.00

Non- Sufficient Funds Check Penalty \$ 30.00

Notary Public -Non resident \$ 1.00

Peddler License per Person \$ 25.00

**Requires application and background check - 2 weeks in advance

Photocopies - Per Page \$ 0.25

**Unless it is a request for city information and city code/land use plan, housing study, zoning subdivision ordinance. If exceeds over 10 pages city can charge

Signs

Business signs, does not apply to billboards \$ 25.00

Billboard Permit Fee \$ 150.00

Electronic Sign Usage

Local Non-Profit Organizations No Charge

Private Parties, Private Events, Personal Messages- Per Frame plus Per Day \$10.00 Each

**No business advertising or campaign messages

Late Penalty on unpaid utility bills 10% after 30 days on total balance

Mileage Reimbursement (at Federal Rate) 2025 \$ 0.70

Special Assesment Search (request by phone, email or mail) \$ 10.00

Waverly Flags

3X5 \$ 90.00

2X3 \$ 50.00

Licenses

Adult Uses

License Application Fee \$ 1,000.00

Investigation Fee \$ 1,000.00

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Amusement Center Devices - Annual

Four or more devices \$ 100.00

Local Permit for Charitable Gambling - New Permits \$ 100.00

Liquor License Fees

Set up License - Annual \$ 150.00

Wine License - Annual \$ 50.00

3.2 Malt Liquor Off Sale - Annual \$ 10.00

3.2 Malt Liquor On Sale - Annual \$ 50.00

Waverly Lions - Annual \$ 25.00

3.2 Malt Liquor Special Events Fall Festival \$ 10.00

Renewal Liquor License - Annual

Split Liquor - Hotels/Restaurants \$ 3,000.00

Special Sunday - Liquor \$ 200.00

1 to 4 Day Temporary Liquor License - Non Profits - Per Day \$ 8.50

(Waverly Daze, Fish Fry, Etc)

Administrative Penalty for Compliance Check Failure:

1st Offense \$ 500.00

2nd Offense \$ 1,000.00

3rd Offense - Plus possible license suspension at the Council's Descretion \$ 2,000.00

Planning and Zoning

Fence Permit Application - Administrative Permit \$ 15.00

Demolition Permits

Special Council Meeting requested for a particular purpose not consistent with the City of Waverly's schedule of meetings and not called for by the Mayor/Council \$ 400.00

Building Inspector's Fee \$ 50.00

State Surcharge \$ 5.00

Water/Sewer Inspection \$ 30.00

Hydrant Fee for Dust Control - Daily Fee \$ 75.00

Water Disconnect Fee \$ 25.00

Sewer Disconnect Fee \$ 25.00

Administrative Fee \$ 19.50

City Staff Time - Hourly Rate \$ 75.00

**Fees not used will be refunded if applicable

Drainage Review Fee \$ 150.00

As Built Plan Review Fee \$ 150.00

**New Construction consultants cost to conduct survey review for drainage compliance due and payable with the building permit application

Park Development Fee

Residential New Subdivisions - Per Unit \$ 1,350.00

Due and Payable with building permit application

Per dwelling unit-existing lots including single family dwellings, townhomes, apartment complexes, multile family dwellings - Per Unit \$ 1,350.00

Due and Payable with building permit application

Planning and Zoning Fees

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Special Meeting by Request: Cost of Meeting (Salaries of Commissioners,
Administrator, Mayor and Consultants)

Rezoning Fees	\$ 250.00
Conditional Use Permint Application Fee	\$ 400.00
Variance Application Fee - Residential	\$ 250.00
Variance Application Fee - Commercial	\$ 400.00
Interim Use Permit Application Fee	\$ 400.00
Preliminary Plat Application Fee	\$ 550.00
Final Plat Application Fee - plus \$5.00 per lot on Final Plat	\$ 450.00
Lot Combination Fee	\$ 175.00
Trunk Area Charges - Due and Payable upon execution of Dev. Agrmt	
Watermain - Per Acre Calculated on the total Acreage in the Development	\$ 875.00
Sanity Sewer- Per Acre Calculated on the total Acreage in the Development	\$ 2,850.00
Storm Sewer - Per Acre Calculated on the total Acreage in the Development	\$ 775.00

***Planning and Zoning Fees are NON-Refundable-Denial of any permit
does not require the Ciy of Waverly to return the Application Fees

Public Works Department

Irrigation (Second Meter) to be paid for by residents or businesses	\$ 325.00
Disconnect of Water Service (upon property owners request or non-payment of utility bill)	\$ 50.00
Reconnect of Water Service (upon property owners request or non-payment of utility bill)	\$ 50.00
Meter Replacement (other than malfunction)	at time cost & materials
Snow Removal - Minimum Charge per occurrence	\$ 100.00
**includes sidewalks, if this fee is not paid, cost will be assessed to property owner's taxes	
Weed Elimination - City Personnel - Minimum 1 hour	\$ 100.00
Contractor at their hourly rate, plus City Fee of \$50.00	\$ 50.00
Administrative Processing Charge	\$ 50.00

Water & Sewer Rates

Water Rates - Residential/Commercial Tiered Rate Structure

<i>Monthly Base Rate</i>	\$ 12.00
0 to 3,000 Gallons - Usage Rate per 1,000 gallons	\$ 8.75
3,001 to 8,000 Gallons - Usage Rate per 1,000 gallons	\$ 10.94
8,001 Gallons and over - Usage Rate per 1,000 gallons	\$ 13.68
<i>Irrigation 2nd Meter Rates</i>	
Monthly Base Rate (May - October)	\$ 12.00
Usage Rate per 1,000 gallons	\$ 13.68
Township	
Monthly Base Rate (12.00*3.5)	\$ 42.00
0 to 3,000 Gallons - Usage Rate per 1,000 gallons (8.75*3.5)	\$ 30.63
3,001 to 8,000 Gallons - Usage Rate per 1,000 gallons (10.94*3.5)	\$ 38.29
8,001 Gallons and over - Usage Rate per 1,000 gallons (13.68*3.5)	\$ 47.88

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Sewer Rates - Residential/Commercial

Waverly Base Rate	\$ 8.00
Montrose Plant Base Rate	\$ 6.35
<i>Total Monthly Base Rate</i>	\$ 14.35
Waverly Usage per 1,000 Gal	\$ 10.00
Montrose Plant Usage per 1,000 Gal	\$ 5.30
<i>Total Usage Rate</i>	\$ 15.30

Lake- Private Water Flat Rates Including Monthly Base Charge

Full Time Residents - Flat Sewer Rate - Waverly Based on 4,000 Gal	\$ 48.00
Part Time Residents - Flat Sewer Rate - Waverly Based on 2,000 Gal	\$ 28.00
Full Time Residents - Flat Sewer Rate - Mon Plant Based on 4,000 Gal	\$ 26.25
Part Time Residents - Flat Sewer Rate - Mon Plant Based on 2,000 Gal	\$ 16.15
<i>Total Full Time Lake Sewer Rate</i>	\$ 74.25
<i>Total Part Time Lake Sewer Rate</i>	\$ 44.15

New Beginnings - Sewer Rate

Based on flow meter reading calculated sewer @ \$10/1,000 Gallons

Sewer Base Rate	\$ 8.00
Montrose Plant Base Rate	\$ 6.35

Township

Waverly Base Rate (8.00*3.5)	\$ 28.00
Montrose Base Rate (6.35*3.5)	\$ 22.23
<i>Total Base Rate - Township</i>	\$ 50.23
Waverly Usage per 1,000 Gallons (10.00*3.5)	\$ 35.00
Montrose Plant Usage per 1,000 Gallons (5.30*3.5)	\$ 18.55
<i>Total Usage Rate - Township</i>	\$ 53.55

Storm Sewer Rates - Under 1 Acre

Commercial	\$ 13.00
Residential	\$ 4.00

Sump Pump Non-Compliance Surcharge (per month) - Add to UB \$ 100.00

Garbage/Recycling Collection Service - Monthly Rates

Garbage-Based on Weekly Volume

30 Gallons	\$ 11.38
60 Gallons	\$ 15.01
90 Gallons	\$ 17.05

Note: Includes \$1.00/Month City Fee on Hauler's Rate

Recycle - Single Sort per month/ per unit \$ 4.50

Trip Charge: Containers delivery other than new service delivery \$ 20.00

Trip Charge: Compost Site Trip outside of regular staff hours \$ 30.00

Note: Summer rated discontinued-seasonal billing for all services when customer advise city to make accounts inactive during winter